



Chrysler Restorers Club of Australia

Victoria Incorporated

DODGE - PLYMOUTH - CHRYSLER - DESOTO - IMPERIAL - MAXWELL - FARGO - GRAHAM BROS - VALIANT

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APPLICATION FOR THE CLUB PERMIT SCHEME - GUIDELINES

The following guidelines are set out to assist you with your application to obtain a Club Permit Plate. Applicants for a club permit must be financial members of a car club approved by VicRoads for the Club Permit Scheme. The Chrysler Restorers Club of Australia Vic Inc. is an approved organisation and has a team of CPS officers set up to assist you with your application. The CPS team is made up of **Rachelle Dyer, Roger Platt, Ken Lincoln and Irmi Withers.**

To obtain a club permit plate the applicant must be a financial member of our club and provide the following: -

- Certificate of Roadworthiness (RWC)** for the vehicle from any authorised VicRoads Licenced Inspector.
 - In cases where there is difficulty in locating a licensed Inspector for pre 1948 model vehicles, we have a list of suitable Inspectors. This list is taken from the VicRoads website.
- Club Permit Application** form
 - available from a VicRoads Office or online from the VicRoads Website.
- Vehicle eligibility and standards declaration for club permit vehicles** form
 - available from a VicRoads Office or online from the VicRoads Website.
- Chrysler Restorers Club Declaration Form.**
 - This is available for download from the club website or collect from our CPS team. (This form is required upon application and each subsequent renewal)
- Pay a one-off \$10 administration fee** for the new application.
 - Payable to the club at the time of your application. Direct deposit, PayPal, cheque or cash. (Please do not send cash in the post. Payment details are listed below)
- Six photos of the vehicle** taken at the time of the RWC, preferably emailed JPG/JPEG files but hard copies will be accepted, showing the following:
 - Front of vehicle.
 - Rear of Vehicle.
 - Driver's side of the vehicle.
 - Driving Position (side on with the driver's door open).
 - Engine Bay showing the Engine.
 - Vehicle Identification such as VIN or Chassis number.
- If your vehicle is modified** outside the VicRoads guidelines (VSI8 & VSI33) you must also provide the following:
 - **Vehicle Assessment Signatory Scheme Certificate (VASS)**
 - Photos of modification.
 - Photo of modification plate if applicable.
- For Motorcycles** provide the photos as follows:
 - Rear of motorcycle
 - Side of motorcycle
 - Top view of gauges
 - Vehicle Identification such as VIN or Chassis number.

Only complete applications will be considered. It is a VicRoads requirement that the supporting photos be sighted as truly documenting the status of the vehicle at the time of application, (it is advisable to forward and discuss your supporting photos to a CPS officer as they may need to be re-taken for clarity).

The CPS Officer will examine the photos, RWC and permit application for complete details and authenticate the information between the RWC and permit application. The “Vehicle Eligibility and Standards Declaration” is to be completed and signed by the Club Permit Officer. The links for all forms can be found on our club website under the CPS tab or alternatively directly from a CPS team member.

You will then need to submit all documents to VicRoads **within 30 days of the date shown on the RWC**. VicRoads have advised that all new club permit applications are to be accompanied with a document of proof of ownership or management of the vehicle. This can be provided in the form of an original receipt or contract of sale. The document must show the VIN or chassis number; engine number; name, address and signature of previous owner; name and address of the new owner and date of the transaction. It is suggested that a previous registration certificate would also be acceptable.

You will be then issued with your permit number plates, a windscreen sticker and log book with a capacity of 45 days or 90 days, depending on what you requested on the application form.

When issued by VicRoads, the member is to advise the Club Permit Officer of their permit plate number and the expiry date shown on the permit within 7 days of obtaining the permit.

Club Permit Applications may be submitted to the club by one of the following means:

1. At a Club meeting or Club run.
2. By mail, addressed to:
Ken Lincoln,
(contact details listed on the inside cover of the club magazine).
3. Include a stamped self-addressed envelope. Preferably C5 to return with an AOMC CPS handbook if required.
4. By prior appointment made directly with Ken Lincoln, (contact details listed on the inside cover of the club magazine).
5. To pay the \$10 Administration Fee, the following options are available
 - a. BANK TRANSFER: Westpac **BSB: 033-149 Account: 323714 Reference: <your name>**
 - b. PAYPAL: www.chryslerclubvic.org.au
 - c. CHEQUE: Payable to **Chrysler Restorers Club of Australia, Vic Inc**
 - d. CASH: Accepted in person.

Notes:

- The log book must be carried in the relevant vehicle at all times.
- The log book sticker must be stuck down inside the log book and be authorized by the Club and VicRoads.
- The log book is to be completed at the start of the day before moving further than 100 metres from the “Vehicle Garaged” address as shown on the log book sticker.
- To drive the vehicle without filling out the log book is risking an on the spot fine for driving an unregistered vehicle.
- The log book is completed by the driver, not necessarily the owner. One entry per day is all that is required.

Refer all inquiries to cps@chryslerclubvic.org.au. Or contact your closest CPS Team member using the phone numbers displayed on the inside front cover of the Club’s monthly magazine.