



## 1. INTRODUCTION

- 1.1. These bylaws have been issued by the Chrysler Restorers Club of Australia Victoria Inc Committee to aid the good governance of the Club, in accordance with the Club Rules.
- 1.2. They record resolutions passed by the Committee and form part of the Bylaws of the Club
  - 1.2.1. The Chrysler Restorers Club of Australia Victoria Inc, hereafter called the Club, has been authorised by VicRoads to administer the Victorian Club Permit Scheme (CPS) for financial members of the Club. The club is a party to a legal agreement with VicRoads that it will administer the CPS to a high standard including an assurance that the club meets the CPS criteria.
  - 1.2.2. The terms of the agreement between VicRoads and the Chrysler Restorers Club of Australia Vic Inc are as follows:-

1. *The Club will not endorse an application for a Club permit by one of its members unless it is satisfied that the vehicle included in the application is an eligible vehicle (See Note 1.), is safe for use on a highway, and complies with any relevant safety standards notified to the Club by VicRoads. In each case, the Club must ensure compliance with the Club's statement of safety by sighting a current Certificate of Roadworthiness for the vehicle.*
2. *The Club will maintain a Register of Club permit vehicles operated by its members, and will, within 14 days after a written request to do so by VicRoads –
  - a) provide a current copy of the Register to VicRoads; or
  - b) cross-check the Register against records provided by VicRoads and notify VicRoads of any discrepancies.*
3. *If the Club becomes aware that a Club permit vehicle operated by one of its members may not be safe for use on a highway, the Club will promptly notify that member of the suspected safety issue(s) and require that any such issues be rectified within 14 days.*
4. *The Club will promptly notify VicRoads if it becomes aware of or reasonably suspects -
  - a) a pattern of incorrect use of a Club permit log book by one of its members; or
  - b) that a vehicle operated by one of its members under a Club permit is not an eligible vehicle; or
  - c) that one of its members has ceased to be a financial member of the Club; or
  - d) that one of its members has failed to restore a vehicle to safe condition following notification under paragraph 3, in accordance with the terms of that notification; or
  - e) that a vehicle operated by one of its members under a Club permit has been sold or otherwise disposed of and the Club permit log book and the Club permit were not destroyed on disposal as required by the Regulations, and/or the Club permit number plates were not removed; or
  - f) that a vehicle operated by one of its members under a Club permit has been disposed of with the intention of undermining the scheme (that is, the vehicle has been "sold" to a friend or relative so that another Club permit log book can be obtained, but the vehicle continues to be driven by the previous owner).*

*Note 1. For the purposes of the agreement, eligible vehicle means a vehicle that is-*

- a) **Veteran** – manufactured before 1 January 1919; or
- b) **Vintage** – manufactured after 31 December 1918 and before 1 January 1931; or
- c) **Classic and historic** – manufactured after 31 December 1930, but more than 25 years before the date of application; or
- d) **Modified** – a vehicle that is more than 25 years old and modified outside what is permitted in the Vehicle Standards or the VSI8 or VSI33 guideline.
- e) **A replica** of a vehicle referred to in paragraph (a), (b) or (c).

*It must be noted that the Club Permit is not registration of the vehicle; it is a permit for the restricted use of an un-registered vehicle for which the appropriate Transport Accident Charge and Permit Fee have been paid to VicRoads.*

*It also must be understood that the final responsibility for the safe use of a vehicle on the roads rests with the owner/driver of the Club Permit vehicle.*

*The vehicle with the Club Permit must not be used for any commercial purposes. E.g. wedding cars for hire or reward.*

## 2. GENERAL POLICY

- 2.1. The Club will abide by the terms and conditions of any agreement between VicRoads and the Club and any subsequent instructions issued by VicRoads.
- 2.2. The Club Permit Scheme is to be administered by an Officer of the Club to be titled the Club Permit Officer. This will normally be the Secretary of the Club. VicRoads is to be informed of changes to authorised signatories.
- 2.3. The Club Permit Officer is to keep a register in the form of a database of all Club financial members who have Club Permit Plates fitted to their vehicles. The register is to include the vehicle owner's name, membership number, member's address, vehicle description, Club Permit Plate number and the permit expiry date.
- 2.4. For a person to apply for a Club Permit, they must be a current financial member of the Club.
- 2.5. A financial member of the Club, when applying for Club permit plates must produce-
  - 2.5.1. -
    - A current Roadworthy Certificate (RWC) issued by a licensed Vehicle Tester ,
    - A completed Club Permit Application form issued by VicRoads,
    - A completed Club Permit Vehicle Eligibility and Standards Declaration form issued by VicRoads
    - A completed club permit agreement declaration form as issued by the club
    - 6 colour photographs taken within the same timeframe as the RWC documenting:
      - I. the back of the car
      - II. the front of the car
      - III. the driver's side of the car
      - IV. the interior of the car (driver's seat and position)



- V. the engine bay  
VI. Vehicle ID (chassis number or compliance plate)
- 2.5.2. All documentation is to be submitted to the Club Permit Officer for entry into the Club records and endorsement where necessary, and
- 2.5.3. The Member is then responsible to return all the completed documentation with the appropriate fee to any VicRoads Office for processing by VicRoads.
- 2.6. In signing these documents, the Club Permit Officer must be satisfied that-
- 2.6.1. They have seen the required documentation and that it correctly represents the vehicle.
- 2.6.2. The applicant / owner is a financial member of the Club;
- 2.6.3. The vehicle conforms to the criteria for Club permit plates regarding the age of the vehicle;
- 2.6.4. The vehicle is shown as usually garaged within the State of Victoria.
- 2.7. The Club Permit Officer is to note that the Application for Club Permit is to be submitted to VicRoads within 30 days from the date of the RWC.
- 2.8. VicRoads will issue the Club Permit Scheme Number Plates for the vehicle. Note that these plates remain the property of VicRoads.
- 2.9. After obtaining an initial Club Permit, it is the responsibility of the Club member to:
- 2.9.1. advise the Club Permit Officer the permit plate number and the expiry date of the permit;
- 2.9.2. ensure that they are familiar with the Club rules associated with the Club permit scheme;
- 2.9.3. ensure that the vehicle is in a safe condition for use on a roadway;
- 2.9.4. maintain financial membership of the Club at all times whilst holding a Club Permit;
- 2.9.5. ensure that a current sticker is affixed to the windscreen, an entry is made in the log book if traveling more than 100 metres from the garage address and the permit is carried in the vehicle at all times and
- 2.9.6. advise the Club Permit Officer if a vehicle is withdrawn from the Club Permit Scheme
- 2.9.7. Be aware that Club Permits are not usually transferable with the sale of the vehicle. If the vehicle is either sold or otherwise changes ownership, then the Club member must ensure -
- that the windscreen sticker must be removed,
  - the Club permit log book and the Club permit destroyed as required by the Regulations,
  - the Club permit number plates must be removed from the vehicle.
3. **TRANSFER FROM ANOTHER CLUB**
- 3.1. When a person becomes a financial member of the Club and they wish to transfer a vehicle already fitted with current Club Permit Plates from another authorised car Club, the following procedure is to apply:-
- 3.1.1. The member will provide a current Roadworthy certificate for the vehicle, photos and documentation as described in section 2.5.1
- 3.1.2. The member is to write a letter to VicRoads informing them of their desire to change the authorising Club stating the new Club and details of the vehicle, including the permit number; requesting that VicRoads issue a new renewal notice in the name of the Chrysler Restorers Club of Australia Vic Inc.. This letter may be handed to, or sent to, the Club Permit Officer.
- 3.1.3. The Club Permit Officer is to prepare a letter to VicRoads advising them that the applicant is a financial member of the Club giving details of the vehicle including permit number and the Club is willing to accept the new vehicle.
- 3.2. It is preferable to arrange the transfer before the permit renewal is received by the member.
4. **CLUB PERMIT RENEWAL**
- 4.1. For the annual renewal of the Club Permit, members of the Club must be financial, must have signed the club declaration form and returned it to the CPS officer, have the Club Permit Officer sign the VicRoads renewal form, return the renewal form to VicRoads with payment; affix the current stickers to the windscreen and the new log book, retain the current permit in the vehicle at all times.
5. **UNFINANCIAL MEMBERS**
- 5.1. When a member of the Club, who is the holder of a current Club Permit, ceases to be a financial member of the Club, the Club Permit Officer is to forward a letter to that member informing them that they are unfinancial and that the vehicle is no longer able to be driven under the Club Permit Scheme.
- 5.2. Their options are to:
- I. Renew Club membership to the Chrysler Restorers Club of Australia Vic Inc.
  - II. Transfer the plates to another authorised Club.
  - III. Return the plates to VicRoads, destroy the log book and remove the sticker from the windscreen.
6. **VEHICLE ELIGIBILITY**
- 6.1. The Club Permit Officer shall only sign an application for the CPS scheme for vehicles that comply with VicRoads eligibility requirements
- 6.2. The Club Permit Officer may sign an application for a non Chrysler product providing that the applicant is also the owner of either a fully registered, or CPS permitted Chrysler product authorised by the Club
- 6.3. Proof of registration of at least one Chrysler product may be required, before a non Chrysler vehicle is accepted into the Club's Permit Register



- 6.4. The vehicle is not to be substantially modified after it has been issued with a Club Permit. Where a member chooses to modify a vehicle to a point which would legally require an Engineer's Certificate, the Club will request that the vehicle be transferred onto the 'M-plate' system under VSI33. Further modifications outside of the scope of VSI33 and not supported by an Engineers certificate may result in the club taking action under 7.1 of these By Laws.

## **7. MISUSE OF THE SYSTEM**

- 7.1. Any alleged misuse of a Club Permit vehicle, or alleged breach of safety by a financial member of the Club, will be heard by the serving Committee of the Club. This may involve written advice to the member allowing for such member 14 days to respond to the matters raised or rectify the matters raised.
- 7.2. If the matter is not rectified or a satisfactory conclusion reached, the Club Permit Officer is to notify VicRoads of the occurrence and the action which has been taken.
- 7.3. Further action after notification to VicRoads is as directed by VicRoads or, if appropriate, refusal by the Club to authorise the permit renewal and disciplinary action taken under Part 3 - Division 2, par 19 of the Club Rules.